



JHARKHAND STATE COOPERATIVE MILK PRODUCERS'
FEDERATION LIMITED

REQUEST FOR QUOTATION

Jharkhand State Cooperative Milk Producers' Federation Ltd

Near Farmers Training Centre Campus, Sec-II, H.E.C., Dhurwa,
Ranchi – 834004, Jharkhand

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**TENDER INVITATION FOR SUPPLY OF “LABORATORY CHEMICAL” FOR
BMC ON ANNAUL RATE CONTARCT**

Tender No. JMF-PI-CHEMICALS-BMC/2019-20/020



Date of Enquiry : 22 Oct 2019
Last date for submission of Sealed Tender : 05 Nov 2019 by 17:00 hrs

Name of Tenderer: _____

Address: _____

Telephone no: _____

Email Id _____



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BIDDING DOCUMENT

TENDER FOR SUPPLY LABORATORY CHEMICALS
FOR BMC ON ANNUAL RATE CONTRACT BASIS

DUE ON 05.11.2019 (By 5.00 PM)

(COMPLETE BIDDING DOCUMENT)



JHARKHAND STATE COOPERATIVE MILK PRODUCERS'
FEDERATION LIMITED

REQUEST FOR QUOTATION

TENDER FOR SUPPLY OF LABORATORY CHEMICALS FOR BMC ON ARC BASIS.

(DUE ON 05.11.2019)

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Ref. No. JMF-PI-CHEMICALS-BMC/2019-20/020

Dated: -22/10/2019

TENDER INVITATION

**SEALED TENDER/QUOTATION IS BEING INVITED FOR SUPPLY OF LABORATORY CHEMICALS
(AR GRADE) FOR BMC ON ANNUAL RATE CONTRACT BASIS**

The Jharkhand State Cooperative Milk Producers' Federation Ltd. (JMF), registered under Jharkhand Co-operative Societies Act, 1935 is engaged in milk procurement, processing and marketing activities of item milk and milk products in the state of Jharkhand and is popularly known for its brand 'Medha'. Under an MoU, the Federation is being run & managed by the National Dairy Development Board (NDDB).

The H.O. is located at Sec-II., H.E.C., Near FTC Campus, Dhurwa, Ranchi – 834004

JMF (Jharkhand State Cooperative Milk Producers' Federation Limited, Ranchi), hereby invites tender (in sealed envelope) under two bid system i.e. technical and financial bids from the manufacturers for the purchase of Laboratory Chemicals on F.O.R basis for delivery at its Medha Dairy Plant, Hotwar, Ranchi.

Sl. No.	Name of Item	Req. Qty	Unit	Remarks	Type of Order
1	Ethanol (500 ml)-Make: Merck, Himedia, Thermofisher	500	Bottle	The rate quoted must be on F.O.R. basis inclusive of P&F, Insurance, Freight, GST etc for delivery at our Hotwar Dairy Plant, Ranchi – 835217	Annual Contract Order
2	Amyl Alcohol	250	Litre		
3	Sulphuric Acid (98%)	700	Litre		
4	Sodium hydroxide (N/10) (500ml)	50	Litre		

The bids shall be submitted in two separate envelopes (under one main envelope super-scribing: **'TENDER FOR SUPPLY OF LABORATORY CHEMICALS (AR GRADE) FOR BMC ON ARC BASIS'**).

1. Cost of documents : Nil
2. Tender Start Date : 22.10.2019
3. Tender submission End Date & Time : 05.11.2019 at 17.00 hours

All the tenders will be acceptable only in 'Sealed Envelope' on or before the due date. Tenders will be opened on the prescribed date as mentioned above in the presence of the agency or their authorized representative who may like to be present in the office at Hotwar Dairy Plant of Jharkhand State Cooperative Milk Producers' Federation Limited, Ranchi.

All tenders in which any of the prescribed conditions are not fulfilled or which have been vitiated by errors in calculations, totaling, or other discrepancies or which contain over writing in figures or words or corrections not initialed and dated will be liable to rejection.



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ELIGIBILITY & TENDER SUBMISSION:

SEALED-TENDERS are invited for supply of **LABORATORY CHEMICALS FOR BMC** (AR GRADE) in single stage two cover system i.e. Pre-Qualification/Technical Bid (Technical Envelope) and Financial Bid (Commercial Envelope) as below:

Envelope 1: Technical Bid

The bidder should submit relevant documents, eligibility criteria, technical details as required in enclosed **Annex-I** and **Annex-III** in the Technical Bid.

Envelope 2: Commercial Bid

The bidders should quote the prices in Indian Rupees in price bid format in the Financial /Commercial Bid Format enclosed as **Annex-II** as per technical parameters/ specifications enclosed as **Annex-III**

Under this process, the Eligibility and qualification of the Applicant/ Agency will be first examined based on the detail submitted under first cover (Technical Bid) with respect to eligibility criteria and specifications prescribed in this tender document. The Price Bid under the second cover shall be opened for only those Applicants whose technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

Requirement details:

Sl. No.	Name of Item	Req. Qty	Unit	Remarks	Type of Order
1	Ethanol (500 ml)-Make: Merck	500	Bottle	Within 30 days from the date of Order and shall be in phase manner during 01 Year Period.	Annual Contract Order
2	Amyl Alcohol (Sp. Gravity 0.82-0.82g/ml)	250	Litre		
3	Sulphuric Acid (98%) (Sp. Gravity 1.80-1.812g/ml)	700	Litre		
4	Sodium hydroxide (N/10) (500ml)	50	Litre		

ELIGIBILITY AND QUALIFICATION REQUIREMENTS:

The bidders must meet the following minimum qualifying criteria:

- 1.1. The Bidder must be in the business of this type for the last 3 years
- 1.2. The bidder must be Manufacturer/ Supplier/Dealer.
- 1.3. Valid manufacturing/Supplying license.
- 1.4. Bidder must be registered under GST Act.
- 1.5. They submit manufacturer's authorization. The authorized distributor may raise bill, if specially authorized by the manufacturer.
- 1.6. Bidder/Manufacturing/Supplier unit who has been blacklisted either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the tender for that item during the period of blacklisting.



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The following documents should be enclosed in Cover "A" (Technical Bid) by the tenderer. All the photocopies are to be self-attested.

TERMS AND CONDITIONS:

1.0 Submission of Tender/Bid in Sealed Envelope

Envelope 1: (Cover "A")

1.1. Technical Bid: - Under technical bid, the Tenderer/ bidder interested, shall fill its complete profile in the enclosed format **Annexure – I – 'Tenderers' Profile'** and shall provide/ submit all such documents as requested/ required.

1.2. The items' technical details/parameters/ specifications/ COA must be provided under the technical bid envelope.

1.3. Bidders qualifying the technical bid (based on the documents submitted) will be intimated to submit the samples within a stipulated time period before opening of Price bid.

Envelope 2: (Cover "B")

1.3. Commercial Bid: -Under commercial bid, the price/ rate should be quoted on F.O.R. destination basis inclusive of packing forwarding, GST, insurance & transportation charges etc. in the enclosed format **-Annex-II-'Commercial Bid'**.

1.4. Bid Currencies: -The rate/ price should be quoted in Indian Rupees only.

2.0 Period on Validity of Bids: -

2.1. Bids shall remain valid for 90 days after the date of bid opening prescribed by JMF, Ranchi. A bid valid for a shorter period shall be rejected as non-responsive.

3.0 Payment Terms: -

3.1. 100% within 30 days from the date of receipt and its acceptance.

3.2. The payments shall be made through NEFT/RTGS and all payments shall be made in Indian Rupees only.

4.0 Sample Verification of the Item(s):

4.1. Sample verification of the item is a part of the technical evaluation. Before opening of the Price Bid, the sample of the item(s) submitted by the technically qualified bidders (based on document submitted) shall be verified by the Tender committee in order to verify the quality standard as asked in the technical specification. The Tender Committee shall examine the sample and also verify the dimensional parameters mentioned in the technical specification.

4.2. Failure to submit the samples before the stipulated date of sample submission or if the samples submitted will be found to be not as per technical specification will lead to automatic rejection of the bid and such bidders shall not be considered for opening of their price bids.



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4.3. After the sample verification by the technical committee, the Analytical Reagents shall be tested at Laboratory of Medha Dairy, Hotwar, Ranchi in presence of the bidders or their representatives.

4.4. If any bidder or their representative will fail to be present during Lab Test / demonstration period, their products will not be taken into consideration for further process. Also, the products (of individual bidders) found to be not as per technical specification during sample verification / Lab test will not be considered for further process i.e. the price bid of those items will not be taken into consideration while preparing the comparison statement.

GENERAL TERMS AND CONDITIONS

1. The rate should be on the basis of F.O.R. our destination as mentioned in tender notice. The element of Goods & Service Tax, freight/ P&F/ Octroi, discount or any should be mentioned clearly stated, failing which it will be presumed that these elements are included in the rates quoted for. Breakup of the price quoted should be given.
2. The rate quoted and accepted will be binding on the tenderer for a period of one year from the date of placement of purchase order and on no account any increase in the price will be entertained till the completion of this tender period.
3. Approved rate with terms, conditions & the quoted price of the tender shall remain valid for a period of 12 months from the date of issue of the purchase order or till issue of next tender for these items whichever is earlier.
4. The material is to be supplied strictly as per our specifications and delivery schedule. There will not be any compromise on the quality of the material and material not found as per our specifications is liable to be rejected.
5. To ensure sustained supply without any interruption the tender inviting authority reserves the right to split orders for supplying the requirements among more than one tenderer if the lowest eligible bidder fails to supply in scheduled time and L2 & L3 firms agree to match the L1 rate.
6. The goods will be properly packed before dispatch. All losses in transit due to improper / poor packing will be borne by the supplier.
7. Certificate of Analysis/ MSDS/ Food Grade Certificate shall be provided with material along with the supply and bid documents.
8. Delivery period shall start within 30 days from date of receipt of order. The delivery of the entire materials should be in phase manner as and when required by JMF during the 01-year period.
9. Late supplies will attract penalty @ 0.5% per week or part thereof subject to a maximum of 5% of value of goods delayed.
10. The Jharkhand Milk Federation also reserves the option to go in for the purchase of material at the risk and cost of the successful tenderers, if the party fails to give supplies as per our specifications and schedule. The extra amount if any, in doing so will be recoverable from the defaulter.
11. All inspection of the material will be carried out at our concerned Hotwar Dairy Plant after receipt of material and our decision regarding quality will be final and binding. In case of rejection, the supplier will give free replacement without any delay and objection within 15 days. Rejected goods if not lifted by the supplier within 15 days of intimation, shall be disposed of by consignee at the cost of supplier. No claims thereafter by the supplier will be entertained.



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12. Submission of tenders shall carry the undertaking that the tenderer concerned has studied the terms and conditions, specifications, quality, type, character and workmanship of the materials tendered.
13. No tenderer shall be allowed at any time on any ground whatsoever to claim revision of or modification in the rate quoted by him. Clerical error / typographical error, etc. committed by the tenderers in the tender forms shall not be considered after opening of tenders.
14. In case of any dispute, arising out of the contract, the same will be referred to sole arbitration of M.D., Jharkhand State Cooperative Milk Producers' Federation Limited or his authorized representative whose decision in the matter will be final and binding on both the parties. For all legal matters & dispute Ranchi court shall be our jurisdiction.
15. Participation in this tender is invited from the manufacturer or their authorized dealer only. When any item is required to be ISI marked, the manufactures/Suppliers along with their offer should attach photocopy of the required certificate.
16. If any information or documents furnished by the tenderer with the tender papers are found to be misleading or incorrect at any stage the tender of the relevant items in the approved list shall be cancelled and steps will be taken to blacklist the said firm.
17. If any supplier has any genuine problem beyond his control for arranging the supplies as per our schedule, he will have to get the extension in delivery schedule well in time, failing which schedule given to him in original will be final. Request for extension in delivery schedule after expiry of schedule time and supply will not be entertained.
18. In case of non-supply of the material or any act of commission or omission of a supplier, the Jharkhand Milk Federation may cancel the tender & forfeit the earnest money of the party. In case of Major commission/omission, the party may be debarred/ black listed.
19. Even after inspection, if any defective material is observed during usage, the same shall stand rejected. It will not be obligatory to accept the lowest tender and the JMF reserves the right to accept/reject/scrap any or all of the tenders without assigning any reasons.
20. The suppliers should be capable to supply the entire requirement. However, JMF reserves the right to engage more than one supplier for critical item & for item required in large quantity.

Managing Director
Jharkhand Milk Federation



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Tenderer's Profile – ANNEX- I

No	Details		
1	Name of Vendor/ Tenderer		
2	Address Of Registered Office		
3	Address Of Factory/ Works		
4	Name Of Contact Person		
5	Contact Nos.		
6	Type Of Firm : Ltd Co/ Pvt. Ltd. / Partnership/ Proprietor		
7	Nature Of Firm: Manufacturer/ Traders / Autho. Dist. / Dealer		
8	Year Of Establishment		
9	Name Of Product, you Deal	Please, Specify in separate sheet (As per below Format)	
		S. No	Item Description (Shortly) Make/Brand
10	G.S.T. No & Reg. Date		
11	PAN No & Date		
12	Turn Over Of last 3 Year (Rs.)	1.	2. 3.
13	If You have maintained any quality standard (Pl. Specify)		
14	Name Of Clients (If required, Pl. Specify in separate sheet)	1.	2. 3.
15	Min. Lead Time Required (Days)		
16	Bank Details	Name of Bank : Branch Address: Account No. : IFSC Code :	
17	Documents to Be Attached	1. Copy of Registration + PAN Copy + GST Regn. 2. ISO Certificates 3. Autho. Dealership 4. Fin. Statements 5. Product Brochures 6. Copy of PO's (Min.5)	
Recommendation:			
Seal & Sign. Of Vendor			



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ANNEXURE-II (Financial Bid Format)

Dated: ___/___/2019

SI No.	Item Description	Make	Unit	Qty required	Ex Rate/ Unit (Rs.)	Total Amt. (Rs.)
1	Ethanol (500 ml)	Merck, Himedia, Thermofisher	Bottle	500		
2	Amyl Alcohol (Sp. Gravity 0.82-0.82g/ml)		Litre	250		
3	Sulphuric Acid (98%)- (Sp. Gravity 1.80-1.812g/ml)		Litre	700		
4	Sodium hydroxide (N/10) (500ml)		Litre	50		
Calculated Subtotal:						
% Discount:						%
Total 1:						
P & F:						
Shipping/Handling:						
Insurance:						
Total 2:						
% GST:						%
Calculated Grand Total:						

(In Words) Rupees _____)

Warranty/Guarantee: The Bidder should warrant that the goods supplied are new, unused, of the most recent or current models. The Bidder further warrants that the Goods supplied under this Contract shall have no defect arising from design, materials, or workmanship.

The **warranty/ guarantee is for** _____ **months** after the Goods have been delivered at site, installed and accepted by the Purchaser.

Thanking you,

Name of Tenderer: _____

Name of Contact Person: _____

Post / Designation: _____

Yours faithfully,
Signature & Stamp of the Supplier/ Bidder



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ANNEXURE –III

Technical Specification

Sr. No	Parameters	Specification	Offered Make
1	Ethanol (500 ml)		Merck, Himedia, Thermofisher
2	Amyl Alcohol (Sp. Gravity 0.82-0.82g/ml)		
3	Sulphuric Acid (98%)- (Sp. Gravity 1.80-1.812g/ml)		
4	Sodium hydroxide (N/10) (500ml)		

(Signature with Date/Stamp of Tenderer)