

THE JHARKHAND STATE COOPERATIVE MILK
PRODUCERS' FEDERATION LTD.

FTC CAMPUS, SEC-2, DHURWA, RANCHI – 834004
Ph.: +91-(0651) 2270046, Email: purchase@jmf.coop



TENDER DOCUMENT

FOR SUPPLY OF PRINTED DAHI BUCKET 5 KG (WITH LID AND HANDLE) AT MEDHA DAIRY PLANT, HOTWAR- RANCHI

Single Stage – Two Envelop Bid

Tender No. JMF-PP-012-2023-24/0103



Date of Publication of Tender : 23 Dec 2023

Last date for submission of Sealed Bids : 13 Jan 2024 by 16:00 hrs

Filled in tender document duly signed & stamped in all pages of tender document should reach us on or before date at the below address:

Opening of Technical Tender:

Date: 13 Jan 2024 at 16.30 Hrs

At Medha Dairy Plant.

Hotwar, (Khelgaon), Ranchi,

Jharkhand - 835217

Opening of Financial Tender:

Shall be notified to qualified bidders

Name of Tenderer: _____

Address: _____

Tel./ Mob. no: _____

Email: _____

Tender Document Fee: Rs. 1,000/-

EMD: Rs. 6,000/-

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1. INSTRUCTION TO BIDDER / TENDERER

1. The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Document. Failure to furnish all information or authentic documentation required by the Bidding Document may result in rejection of the Bid.
2. The Bid shall comprise of two envelopes (one containing the Technical Bid and the other the Financial or Price Bid) to be submitted simultaneously under one main envelope.
3. The Bidder shall submit the Technical Bid and Financial Bid using the appropriate Bid Submission Format provided in Bidding/ Tender document or as requested in Bid document. The forms/ formats must be completed without any alterations to their format, and no substitutes shall be accepted.
4. Tender bid can be sent by post/ courier or submitted by hand at our office by time as specified in tender notice. Tenders received late will be rejected.
5. Bid can be submitted by hand or by post/ courier. For bids submitted by post or Courier, it is bidder's responsibility that bid reaches our office on or before the scheduled time and date.
6. In case tender opening date is declared a Holiday, bids shall be opened on next working day at the same time specified in tender.
7. The unit rates and the prices shall be quoted by the Bidder entirely in Indian Rupees unless otherwise specified in Bidding/ Tender document in case of International Competitive Bidding (ICB). All payments shall be made in Indian Rupees only, unless otherwise specified in the Bidding/ Tender document.
8. To establish their eligibility, Bidders shall complete the eligibility criteria specified /requested in the Bid/ Tender document.
9. To establish the conformity of the Goods and Related Services to the Bidding Document, the Bidder shall furnish as part of its Bid, the documentary evidence (specifications, designs and drawings and others), supply samples where asked for, demonstrate trials or carry out tests as specified in Bidding /tender document.
10. Any attempt by a Bidder to influence the Procuring Entity "The Jharkhand State Cooperative Milk Producers' Federation Ltd. (JMF)", in the examination, evaluation, comparison, and post qualification of the Bids or Contract award decisions may result in the rejection of its Bid, in addition to the legal action which may be taken by the Procuring Entity under the Act and the Rules.
11. Information relating to the examination, evaluation, comparison, and post-qualification of Bids, and recommendation of contract award, shall not be disclosed to Bidders or any other persons not officially concerned with such process until information on Contract award is communicated to all Bidders.
12. To assist in the examination, evaluation, comparison and qualification of the Technical or Financial Bids, the Bid evaluation committee may, at its discretion, ask any Bidder for a clarification regarding its Bid. The committee's request for clarification and the response of the Bidder shall be in writing.
13. Any clarification submitted by a Bidder with regard to his Bid that is not in response to a request by the Bid evaluation committee shall not be considered.
14. The determination of qualification of a Bidder in evaluation of Technical Bids shall be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder and in accordance with the qualification criteria indicated in Qualification and Evaluation Criteria. Factors not included in Qualification and Evaluation Criteria shall not be used in the evaluation of the Bidder's qualification.
15. The Bid evaluation committee shall have full powers to undertake negotiations where it deemed necessary. Negotiations may, however, be undertaken only with the lowest Bidder(s) only.
16. JMF reserves the right to accept or reject any Bid, and to annul the Bidding process and reject all Bids at any time prior to Contract award without assigning any reasons thereof and without thereby incurring any liability to the Bidders.
17. JMF shall award the contract to the Bidder whose offer has been determined to be the lowest in accordance with the evaluation criteria set out in Evaluation and Qualification Criteria and if the Bidder has been determined to be qualified to perform the contract satisfactorily.



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2. TENDERDETAILS

The Jharkhand State Cooperative Milk Producers' Federation Ltd. (JMF), registered under Jharkhand Co-operative Societies Act, 1935 is engaged in milk procurement, processing and marketing activities of item milk and milk products in the state of Jharkhand and is popularly known for its brand 'Medha'. Under an MoU, the Federation is being run & managed by the National Dairy Development Board (NDDB). The office is located at Ranchi.

JMF hereby invites bids from manufacturers / suppliers for Supply of Dahi Bucket -1Kg & 5Kg on F.O.R basis (Free Delivery at Site) for delivery at its Medha Dairy Plant, Hotwar, Ranchi as detailed below:

S. No.	Description	Qty	Delivery	Remarks
	SUPPLY OF PRINTED DAHI BUCKET WITH LID AND HANDLE			
1.	5 KG Capacity	10000	Medha Dairy Plant, Beside Birsa Munda Central Jail, Hotwar, Ranchi-834012, Jharkhand	

The tender document can be downloaded from our website www.jmf.coop

Filled in tender document duly signed & stamped in all pages of tender document along with non-refundable Tender Fees of Rs. 1,000/-, refundable EMD amount of Rs. 6,000/- should be submitted **on or before 13 Jan 2024 by 16:00 hrs** in a sealed cover super-scribed clearly with **'TENDER FOR SUPPLY OF PRINTED DAHI BUCKET (WITH LID AND HANDLE) 5 KG AT HOTWAR DAIRY PLANT, RANCHI'** at the below address:

"The Jharkhand State Cooperative Milk Producers' Federation Ltd
Medha Dairy Plant,
Beside Birsa Munda Central Jail,
Hotwar, Ranchi-834012, Jharkhand."

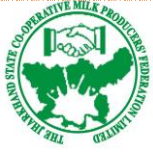
The rate offered shall be on 'Free Delivery at Site (F.O.R.)' Basis to be delivered at following address:

Medha Dairy Plant,
(A Unit of Jharkhand State Co-Op. Milk Prod. Fed. Ltd.),
Beside Birsa Munda Central Jail,
Hotwar, Ranchi – 834012 (Jharkhand)
Mob: 7544003404 / 7544003412



Managing Director

The Jharkhand State Co-Op. Milk Producers' Fed. Ltd.



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3. TENDER SUBMISSION:

SEALED-TENDERS are invited for supply of **PRINTEDDAHI BUCKET (WITH LID AND HANDLE) 5 KG AT HOTWAR DAIRY PLANT, RANCHI** on single stage two envelope system i.e. Pre-Qualification/Technical Bid (Technical Envelope) and Financial Bid (Commercial Envelope) as below:

Envelope 1:

- 1.1. Technical Bid: - Under technical bid, the Tenderer/ bidder interested, shall fill its complete profile in the enclosed format **Annexure – I – ‘Tenderers’ Profile’** and **Annexure-II-** Technical Specification shall provide/ submit all such documents as requested/ required.
- 1.2. The items’ technical details/parameters/ specifications must be provided under the technical bid envelope.

Envelope 2:

- 1.3. Commercial Bid: -Under commercial bid, the price/ rate should be quoted on F.O.R. destination basis inclusive of packing forwarding, GST, insurance & transportation charges etc. in the enclosed format **-Annexure-III- ‘Commercial Bid’**.
- 1.4. Bid Currencies: -The rate/ price should be quoted in Indian Rupees only.

Under this process, the Eligibility and qualification of the bidder will be first examined based on the details submitted in first cover (Technical Bid) with respect to eligibility criteria and specifications as prescribed in this tender document. The Price Bid under the second cover shall be opened for only those bidders whose technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

1. Eligible Bidders

- i. This invitation for Bids is open to all bidders who have downloaded this bidding document in their name and meet the minimum eligibility criteria, if any, specified in this bidding document.

2. Bidding Document

- i. The fee/cost for bidding document is Rs. 1,000/- (Non-Refundable).
- ii. The Bidder shall bear all costs associated with the preparation and submission of its bid, and The Jharkhand State Coop Milk Producers’ Federation Ltd will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- iii. Interested eligible bidders may obtain further information from Head (Purchase), The Jharkhand State Coop Milk Producers’ Federation Ltd, Beside Birsa Munda Central, Jail, Hotwar, Ranchi-834012, Phone no.:+91-(0651) 2270046, Email – purchase@jmf.coop

3. Downloading the Document

- i. The bid documents will also be available in the website at <http://www.jmf.coop> and can be downloaded.
- ii. If any change/additions/ deletions/alterations are found to be made by them in the tender and the same is subsequently noticed at any stage, even after award of the contract, the bidders are liable for all consequences thereof and JMF shall be free to take suitable action as deemed necessary.



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4. ELIGIBILITY AND QUALIFICATION REQUIREMENTS:

The bidders must meet the following minimum qualifying criteria:

- That, bidder in the same name & style, should be in business at least for three years at the time of bid opening. In case of change of name of the bidder by merger /acquisitions/change in status, the bidder may be eligible based on the documentary evidence.
- That, bidder should have valid registration under various act they may be applicable for the supply/contract proposed. This shall include but not limited to Income tax, Companies Act, Goods & Service Tax (GST), Welfare Cess Act apart from any other applicable tax-imposed time to time by State/Central Govt. and Employee State Insurance, Contract Labour, Provident Fund etc.
- That, bidder's financial turn-over in the same name & style during period 2020-21, 2021-22& 2022-23 should not be less than Rs.3 Lakh.
- Copy of the Income Tax Returns for three previous years for income tax purpose.
- Copy of TDS certificate issued by the client to substantiate the claim for the value of works executed in the private sector.
- Copy of form 26AS for the last three financial years.

JMF reserves the right to verify/seek confirmation of all original documentary evidence submitted by Bidder in support of above-mentioned eligibility criterion. In case any information furnished by the bidder is found to be false/incorrect at any stage, the bid shall be summarily rejected and no correspondence on the same shall be entertained.





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5. TERMS AND CONDITIONS: -

1. The quoted rate should be on F.O.R. destination basis as mentioned in tender document. The element of Goods & Service Tax, freight/ P&F/ Octroi, discount or any should be clearly mentioned, failing which it will be presumed that these elements are included in the rates quoted for. Breakup of the price quoted should be given.
2. Each page of the tender documents should be signed by the tenderer. The Tenderer/ bidder should put his initial on all pages of the tender document.
3. The tender document submitted by a tenderer shall become the property of the JMF and JMF shall have no obligation to return the same to the tenderer.
4. Submission of tenders shall carry the undertaking that the tenderer concerned has studied the terms and conditions, specifications, quality, type, character and workmanship of the materials tendered.
5. The goods will be properly packed before dispatch. All losses in transit due to improper / poor packing will be borne by the supplier.
6. Test Certificate/ COA/Food Grade Certificate shall be provided with material along with the supply and bid documents.
7. The tenderers need to fill the company's detail in the prescribed format enclosed as **Annexure -I**.
8. The tenderer must quote the rate for the item as per technical specification mentioned in **Annexure-II** in the prescribed format enclosed as **Annexure-III** on F.O.R. at Site basis 'Medha dairy Plant, Hotwar inclusive of P&F, Transportation, Insurance and all other charges including GST.
9. **Delivery Schedule:** The material shall be delivered within 4-6 weeks from the date of purchase order.
10. Late supplies will attract penalty @ 0.5% per week or part thereof subject to a maximum of 10% of value of goods delayed.
11. The bidder should be capable to supply the entire requirement. However, JMF reserves the right to engage more than one supplier for critical item & for item required in large quantity.
12. The Jharkhand State Coop Milk Producers' Federation Ltd also reserves the option to go in for the purchase of material at the risk and cost of the successful tenderers, if the party fails to give supplies as per our specifications and schedule. The extra amount if any, in doing so will be recoverable from the defaulter.
13. The material is to be supplied strictly as per our specifications and delivery schedule. There will not be any compromise on the quality of the material and material not found as per our specifications is liable to be rejected.
14. All inspection of the material will be carried out at our concerned Hotwar Dairy Plant after receipt of material and our decision regarding quality will be final and binding. In case of rejection, the supplier will give free replacement without any delay and objection within 15 days. Rejected goods if not lifted by the supplier within 15 days of intimation, shall be disposed of by consignee at the cost of supplier. No claims thereafter by the supplier will be entertained.
15. If any supplier has any genuine problem beyond his control for arranging the supplies as per our schedule, he will have to get the extension in delivery schedule well in time, failing which schedule given to him in original will be final. Request for



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extension in delivery schedule after expiry of schedule time and supply will not be entertained.

16. **Clarification of Bids:** To assist in the examination, evaluation and comparison of bids, the empowered committee/ official may ask bidders individually for clarification of their bids, including breakdowns of unit prices. The request for clarification and the response shall be in writing or e mail, but no change in the price or substance of the bid shall be sought, offered or permitted except as required to confirm the correction or arithmetical errors discovered during the evaluation of the bids.
17. **Force Majeure:** In the event of any unforeseen circumstances directly interfering with the supply of goods/work/service arising during the execution of order such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, earthquakes, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Bidder shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Either party shall have the option to terminate the contract on expiry of 30 days of commencement of such force majeure by giving 14 days "notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other.
18. In case of any dispute, arising out of the contract, the same will be referred to sole arbitration of M.D., Jharkhand State Cooperative Milk Producers' Federation Limited or his authorized representative whose decision in the matter will be final and binding on both the parties. For all legal matters & dispute Ranchi court shall be our jurisdiction.
19. All disputes or differences arises shall be subject to the exclusive jurisdiction of court within the limit of Ranchi.
20. JMF Reserves the right to reject all or to any of the tenders or to accept the tender or to accept the quotation/ tender either in full or in part or to split of the contract without assigning any reason.
21. **Period on Validity of Bids: -**
 - 21.1 Bids shall remain valid for 120 days after the date of bid opening prescribed by JMF, Ranchi. A bid valid for a shorter period shall be rejected as non-responsive.
22. **Payment Terms: -**
 - 22.1 100% within 30 days from the date of receipt and its acceptance.
 - 22.2 The payments shall be made through NEFT/RTGS and all payments shall be made in Indian Rupees only.

Managing Director
The Jharkhand State Coop Milk Producers'
Federation Ltd



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6. **EARNEST MONEY DEPOSIT:**

- 6.1 Earnest Money Deposit: a) The technical bid should be accompanied by an earnest money deposit of Rs. 6,000/- (Rupees Six Thousand only).
- 6.2 All bids must be accompanied by EMD and the same should be in the form of Demand Draft or NEFT/RTGS.
- 6.3 The EMD shall be either in the form of Demand Draft issued by Nationalised Bank/Scheduled Bank/Foreign Bank having branches in India in favour of “The Jharkhand State Co-Op. Milk Producers’ Federation Ltd”, payable at Ranchi or by NEFT/RTGS payment to the following bank. No interest shall be paid on EMD for the period during which the deposit lies with The Jharkhand State Co-Op. Milk Producers’ Federation Ltd.

5.1 For NEFT/RTGS payment bank details are as under:

1. Beneficiary Name	The Jharkhand State Co-op. Milk Producers’ Federation Ltd
2. Beneficiary Bank & Branch	State Bank of India, HEC SECTOR II, RANCHI
3. Account Number to be credited	33842021519
4. RTGS/IFSC Code	SBIN0005596

6.4 In case of EMD submitted in the form of DD:

The EMD in the form of DD [in original] should be delivered latest by 12:00 pm on the date of submission of bids to communication address as stated above.

6.5 In case of EMD submitted through NEFT/RTGS:

The payment should be made on or before 12:00 PM on the date of submission of bids.

For EMD payment, the bidder is requested to send the communication about EMD payment made by 12:30 PM on the date of submission of bids in following format through e-mail to: purchase@jmf.coop

With tender reference (JMF-PP-012-2023-24/0103) as subject line.

The bidder is also required to submit/upload the successful transaction details along with technical bid as given below:

Name of the bidder	EMD Amount Paid in Rs.	LCB Ref. No.	DD No. with Bank Details/UTR No.	Transaction date & time in case of NEFT/RTGS payment



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For EMD refund through NEFT/RTGS, bank details in following format should be submitted:

1. Beneficiary Name	:	
2. Beneficiary Bank & Branch	:	
3. Account Number to be credited	:	
4. Type of Account to be credited	:	
5. RTGS/IFSC Code	:	

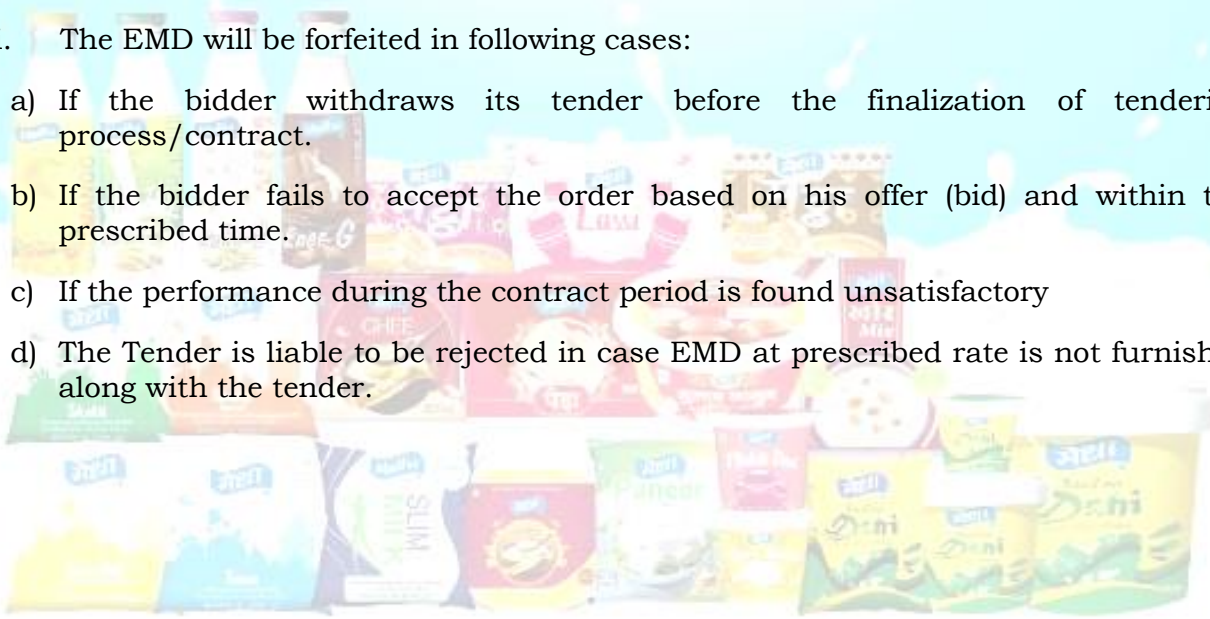
The EMD may be forfeited:

- a) If a bidder withdraws or modifies its bid during the period of bid validity
- OR
- b) In the case of the successful bidder, if the bidder fails to sign the Contract (i.e., return the signed copy of duplicate Purchase order, and furnish Performance Security, if asked for)

Unsuccessful bidder's bid security will be discharged/returned as promptly as possible but not later than 30 days after the expiration of the period of the bid validity of 120 days from the date of bid opening. The successful Bidder's EMD will be discharged upon the Bidders executing the Contract i.e., return the signed copy of duplicate Purchase Order, and furnish the Performance Security, if asked for.

i. The EMD will be forfeited in following cases:

- a) If the bidder withdraws its tender before the finalization of tendering process/contract.
- b) If the bidder fails to accept the order based on his offer (bid) and within the prescribed time.
- c) If the performance during the contract period is found unsatisfactory
- d) The Tender is liable to be rejected in case EMD at prescribed rate is not furnished along with the tender.





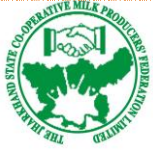
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ANNEXURE- I

No	Details		
1	Name of Vendor/ Tenderer	Jharkhand State Cooperative Milk Producers' Federation Limited	
2	Address Of Registered Office		
3	Address Of Factory/ Works		
4	Name Of Contact Person		
5	Contact Nos.		
6	Type Of Firm : Ltd Co/ Pvt. Ltd. / Partnership/ Proprietor		
7	Nature Of Firm: Manufacturer/ Traders / Autho. Dist. / Dealer		
8	Year Of Establishment		
9	Name Of Product, you Deal	Please, Specify in separate sheet (As per below Format)	
		S. No	Item Description (Shortly) Make/Brand
10	G.S.T. No & Reg. Date		
11	PAN No & Date		
12	Turn Over Of last 3 Year (Rs.)	1.	2. 3.
13	If You have maintained any quality standard (Pl. Specify)		
14	Name Of Clients (If required, Pl. Specify in separate sheet)	1.	2. 3.
15	Min. Lead Time Required (Days)		
16	Bank Details	Name of Bank : Branch Address: Account No. : IFSC Code :	
17	Documents to Be Attached	1. Copy of Registration + PAN Copy + GST Regn. 2. ISO Certificates 3. Autho. Dealership 4. Fin. Statements 5. Product Brochures 6. Copy of PO's (Min.5)	
Recommendation:			
Seal & Sign. Of Vendor			



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ANNEXURE-II

**TECHNICAL SPECIFICATION OF HDPE FOOD GRADE PLASTIC
BUCKET FOR PACKING OF DAHI -5KG**

1. Specification of 5 kg Dahi bucket:

Material: HDPE Plastic

- a. Height- 205 ± 5 mm
- b. Top dia (od)- 205 ± 5 mm
- c. Top dia (id)- 200 ± 5 mm
- d. Bottom dia- 185 ± 5 mm
- e. Weight of container- 245 ± 5 gm
- f. Weight of Lid- 80 ± 5 gm
- g. Weight of handle- 14 ± 0.5 gm
- h. Printing Area- $(610 \text{ mm X } 150) \pm 10$ mm
- i. Volume- 5300 ± 50 mL
- j. Over flow volume- 6000 ± 50 mL
- k. Printing- 6 colour offset or Heat foil stumping





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**ANNEXURE-III
FINANCIAL BID**

Sl. No.	Description	Qty	UOM	Unit Rate (Rs.)	Taxable Value (Rs.)	GST@%	GST Amount (Rs.)	TOTAL AMOUNT (Rs.)
SUPPLY OF PRINTED DAHI BUCKET WITH LID AND HANDLE								
1.	5 KG CAPACITY	10,000	Nos					

The total rate should include GST, P&F, Freight/transport, Insurance etc. delivered at Site.

I / We hereby declare that the information furnished above is true and correct.

We agree to supply the above goods /materials in accordance with the scope and technical specifications mentioned above.

"BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER."

CoA/ MSDS must be submitted along with offer/ supply of goods.

Note: The bid evaluation shall be done on items wise basis.

Date:
Place:

Tenderer Signature & Seal
Name:
Designation