

JOB DESCRIPTION

JOB INFORMATION:

Job Title	Manager (P&I)
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MAIN PURPOSE: (captures essence of the job in brief)

Responsible for strategic planning & execution of milk procurement and associated activities including training & capacity building.

MAIN RESPONSIBILITIES:

- Identifying new areas for expanding coverage and preparing procurement strategy as per the targets of the federation.
- Ensuring fair & transparent milk procurement operations at village level
- Maintaining / monitoring operation of BMC/ MPP.
- Monitoring operation of transport system to ensure timely milk delivery from MPP to BMC/ chilling centres and BMC/chilling center to milk plant.
- Minimising variations between supplies from village level institutions' and receipts at Dairy
- Preparing plans for procurement of required items for smooth operations.
- Resolving conflicts/ problems at route/ village levels.
- Monitoring targets.
- Ensuring timely delivery of AMCUs and EMTs to different procurement institutions.
- Planning BMC installation at villages and organizing movement of milk/milk products between BMCs and Dairies
- Ensuring that the purchases are done on time
- Ensuring Quality checks at all levels from the dairy to the village level.
- Regular monitoring and feedback.
- Innovation of efficient ways of working and encourage innovative ideas.
- Devising strategy for training of Village Level Functionaries.
- Capacity building of grassroot level functionaries/ leaders
- Any other activity as and when required for the Group.

JOB SPECIFICATIONS:

Skills/ Attributes: Technical	Considerable knowledge of- <ul style="list-style-type: none">• Modern principles and practices of milk procurement.• Milk pricing• Bye laws & Rules & Regulations of Dairy Cooperative Societies/ Producer Companies
Skills/ Attributes: Managerial	Managerial skills, Leadership skills, Analytical Ability, Problem solving and Decision making skills.
Education& Experience	Post Graduate in Animal Husbandry/ Veterinary Sciences/Agriculture/Dairying/Rural Management other relevant post-graduate programmes with relevant experience of minimum 10 years .
Compensation	Negotiable

Eligible candidates interested in challenging assignments may send their resumes indicating “**Application for Manager- P&I**” in the subject line of their mail, along with phone numbers at our Email Id: hrd@jmf.coop or by post at “The Jharkhand State Co-operative Milk Producer’s Federation Ltd.” latest by 05th December 2018.

Date and venue of interview will be communicated to the shortlisted candidates through email. If no candidate/s is found suitable for the position of Manager, candidate/s may be taken at a suitable grade.

Managing Director