



# TENDER INVITATION



## Jharkhand State Cooperative Milk Producers' Federation Ltd

website: [www.jmf.coop](http://www.jmf.coop)

### **BIDDING DOCUMENT**

(COMPLETE BIDDING DOCUMENT)

**TENDER IS INVITED FOR SUPPLY OF VITAMIN PREMIX FOR  
MILK FORTIFICATION ON ANNUAL RATE CONTRACT BASIS**

**TENDER REF. NO. JMF-PP-Vitamin Premix-MF/02/19-20/019**

Date of Publish of Tender : 13 Sep 2019  
Last date for submission of Sealed Tender : 25 Sep 2019 by 17:00 hrs

Name of Tenderer: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone no: \_\_\_\_\_

Email Id \_\_\_\_\_

**Regd. /Head Office:**

**Near FTC Campus, Sec-II, H.E.C., Dhurwa, Ranchi – 834004, Jharkhand**

Ph: 7544003404/7360035219/0651-2443055/62,

Email: [purchase@jmf.coop](mailto:purchase@jmf.coop)



# TENDER INVITATION

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## **BIDDING DOCUMENT**

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### **SUPPLY OF VITAMIN PREMIX FOR MILK FORTIFICATION ON ANNUAL RATE CONTRACT BASIS**

#### **Time schedule for Tender process:**

Date of Request/ Publication of Tender	13 Sep 2019
Last date for Receipt Tender in Sealed Envelope	25 Sep 2019 by 05:00 pm
Date & Time of the Opening Technical Bids	26 Sep 2019 at 16:00 pm
Date and Time of the opening Financial Bids	Will be notified to the technically qualified bidders/ tenderers

**Note: This tender document contains 11 pages (total no. of pages including Annexure) and tenderers are requested to sign on all the pages.**



# TENDER INVITATION

Tender ref. no.: JMF-PP-Vitamin Premix-MF/02/19-20/019

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# TENDER INVITATION

## 1. TENDER NOTICE & INTRODUCTION:

**JHARKHAND STATE CO-OPERATIVE MILK PRODUCERS' FEDERATION LTD**  
H. Off.: Near FTC Campus, Sec-II, H.E.C.,  
Dhurwa, Ranchi – 834004, Jharkhand  
Ph: 7544003404/7360035219/0651-2443055/62,  
Email: purchase@jmf.coop. Website: www.jmf.coop



**SHORT TENDER INOTICE**

**Tender Ref, No. JMF-PP-Vitamin Premix-MF/2019-20/019**  
**Date: 13.09.2019**

Sealed Tenders are invited from suppliers of vitamin premix present in the GAIN/UNICEF/WFP/FSSAI list for **supply of Vitamin Premix for Milk Fortification on Annual Rate Contract Basis.**

Offers along with complete information (as requested in bidding document) in a sealed envelope must reach at the office of undersigned on any working day on or before **25.09.2019 by 05.00 P.M.** The envelope should be duly super scribed "**OFFER for Vitamin Premix for Milk Fortification**".

Interested parties/ suppliers may obtain the 'Bidding Document' from the office of undersigned on any working day from the date of publish of tender OR the same can be downloaded from our website [www.jmf.coop](http://www.jmf.coop).

The corrigendum / amendment to this notice, if required shall be published only in the JMF web site and will not be published again in newspaper. JMF reserves the right to accept or reject any or all the Tender/Bid or part thereof without assigning any reason.

**जिसे अब तक बा समझे, वो कहानी हूँ मैं, मुझे बर्बाद मत करो पानी हूँ मैं।**  
**बूंद - बूंद नही बरतेंगे तो बूंद को तरसेंगे**

**MANAGING DIRECTOR**

**Jharkhand State Cooperative Milk Producers' Federation Ltd. (JMF)** was formed by the Government of Jharkhand, with an aim to promote dairying as a source of livelihood in the rural parts of the state and propel Jharkhand towards self-reliance in milk and milk products.

Jharkhand State Cooperative Milk Producers' Federation Ltd. (JMF) under the management of National Dairy Development Board (NDDB) started the milk procurement, processing and marketing activities in the state after taking over the existing Government Dairy at Ormanjhi in August 2014 and subsequently three other dairies at Deoghar, Koderma & Latehar. In 2016 NDDB supported in building a 1 Lakh Litre State of the Art Dairy Plant at Hotwar for the Jharkhand Milk Federation.

JMF has started milk procurement from 12 TLPD in

August 2014 and reached up to 130 TLPD in March 2018 and has grown by more than ten-times in last three and half years of its operation. Today JMF is providing an alternative livelihood options to around 20000 rural families but initially, there was a challenge to establish JMF as a reliable institution for milk producers of Jharkhand with many inherited issues like low production and marketable surplus of milk, low interest of farmers towards animal husbandry (milch), dominance of middleman, poor dairy infrastructure etc. To overcome from such unfavorable conditions, utmost cares have been taken to maintain transparency at all levels which is the first and foremost value inherited from NDDB. As a part of maintaining transparency, we have provided milk sample testing facility to all individual pourers in their presence step by step and payment through their individual bank account. By doing this we have given fair and transparent system at village level, remunerative milk price to pourers and avoided involvement of middleman. Farmers have taken it as an opportunity and started milch animal rearing. As a result, milk procurement went up.

NDDB also agreed to lend its brand "Mother Dairy" – which is renowned for its high-quality milk and milk products in the country – to support local brand "Medha". It not only helped the brand to get established but also enable it capture a reasonable share of the Jharkhand Milk market. It is due to the consistent support that Medha receives, it is able to market about 1 lac liters of milk every day. We are thankful to and proud of the people we are associated with in this journey. It is extremely delighting to be able to touch and enrich so many lives at the same time.



# TENDER INVITATION

## 2. TENDER INVITATION DETAIL:

JMF (Jharkhand State Cooperative Milk Producers' Federation Limited, Ranchi), hereby invites tender (in sealed envelope) under two bid system i.e. technical and financial bids from the manufacturers/suppliers for the purchase of Vitamin Premix on F.O.R basis for delivery at its Medha Dairy Plant, Hotwar, Ranchi.

Sl. No.	Name of Item	Annual Qty	Unit	Remarks	Delivery Site
1	Vitamin Premix for milk fortification.	700	Kgs	The rate quoted must be on F.O.R. at site basis inclusive of P&F, Insurance, Freight, GST and all other statutory duties	Medha Dairy Plant, Hotwar, Ranchi

**The bids shall be submitted in two separate envelopes (under one main envelope super-scribing: 'Tender for Supply of "Vitamin Premix (for fortification of milk)" on ARC Basis.**

1. Cost of documents : Nil
2. Tender start/ publish Date : 13 Sep 2019
3. Tender submission End Date & Time : 25 Sep 2019 by 17:00 hours
4. Technical Bid Opening Date & Time : 26 Sep 2019 at 16:00 hours
5. Financial/ Commercial Bid Opening : Shall be notified Later after opening of Technical Bid.

Bid validity up to: 60 days from the date of opening of Technical bid

All the tenders will be acceptable only in 'Sealed Envelope' on or before the due date.

**SEALED-TENDERS are invited in single stage two envelope system i.e. Pre-Qualification/Technical Bid (Envelope - 1) and Financial Bid (Envelope - 2) as below:**

### Envelope 1: Technical Bid

The bidder should submit eligibility criteria, technical details as required in enclosed **Annex-I** in the Technical Bid Envelope.

### Envelope 2: Commercial Bid

The bidders should quote the prices in Indian Rupees in price bid format enclosed as **Annex-II** in the Commercial Bid Envelope.

**The Sealed Tender (comprising Envelope 1 & Envelope 2) under one main envelope super scribing "Tender for Supply of Vitamin Premix (for fortification of milk)" to be submitted at the below address:**

JHARKHAND STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD,  
FARMERS TRAINING CENTRE, HEC, SEC- 2, DHURWA,  
RANCHI – 834004



# TENDER INVITATION

## **3. Eligibility / Pre-Qualification Conditions:**

- 3.1. Bidder shall be a supplier of vitamin premix present in the GAIN/UNICEF/WFP/FSSAI list of premix suppliers.
- 3.2. The concern supplier/company whose product has been declared as of spurious or adulterated quality and any criminal case is filed and pending in any court shall not be eligible to participate for that particular product, in the Bid. Similarly convicted firm/company shall also not be eligible to participate in the Bid.
- 3.3. Bid should not be submitted for the product/products for which the concern supplier /company stands blacklisted/banned/debarred by any State/Central Govt. or it's any agencies procurement agencies on the ground of conviction by court of law or the products being found spurious or adulterated.
- 3.4. The Traders/processors/Suppliers should have valid trade license, import license (If applicable), GST registration issued by concerned authorities. They should be in operation for past two years.

## **4. Documents to Be Furnished Along with Tender:**

The legible and certified copies of the following documents must be attached /annexed to Technical Supporting Documents:

- 4.1 Valid Manufacturing license & Product Permission (as the case may be). For imported products Valid Importing License & Product Permission of manufacturer (as the case may be).
- 4.2 Valid GMP, FSSC and FSSAI certificate of manufacturer for manufacturing Milk Premix.
- 4.3 Valid I.S.I. certificate (if applicable)
- 4.4 I.T. returns for F.Y. 2017-18 (Certified copy submitted with Technical bid).
- 4.5 GST for the F.Y.2017-18 (Certified copy submitted with Technical bid).
- 4.6 Photo copy of PAN card (Permanent Account Number)
- 4.7 C.A. Certificate in original/ notarized showing year wise production / import& Sales of quoted items for preceding three years/two years/one year (whichever is applicable).  

(ALL PHOTOCOPIES MUST BE SELF CERTIFIED)
- 4.8 The tenderer must satisfy that they are in possession of the requisite permissions / licenses / permits required for the manufacture / supply / sale / distribution of the items as per the specifications for which the offer is made. Failure to enter into contract if selected or to execute the purchase orders after entering into contract for want of permission / license or due to non- supply of certificates / documents will be viewed seriously and will invite forfeiture of risk purchase / disqualification for appropriate period without any further reference.
- 4.9 The claim of price revision of finished goods under any pretext or reason, including the revision of duty / excise / cost will not be allowed at any stage after the last date of submission of the tenders.
- 4.10 Quantity mentioned in of price quotation is approx. tentative requirement of the item. It may increase or decrease. The rates should not vary with the quantum of requirement.
- 4.11 The address proof of the authorized signatory viz Telephone bill / copy of pass port / electricity bill / voter ID proof should be submitted along with the application. The address proof in respect of the firm shall be either certificate of registration or certificate of incorporation issued by the concerned authority.
- 4.12 Bank account details of firm along with IFSC code, Branch details, address shall be furnished in the letterhead of the firm.





# TENDER INVITATION

## 5. Terms & Conditions: -

- 5.1. The rate offered by the tenderer shall be valid for a one year period (12 months) from the date of opening of bid(s)/ tender.
- 5.2. Only supply of Vitamin Premix is covered under the rate contract offer.
- 5.3. Incidental charges, if any, will be borne by the service provider. Similarly, any loss, transit will be sole responsibility of the service provider. The defective supply, breakage(s) if any is to be replaced by the supplier within 7days without freight/transport charges.
- 5.4. The purchase order will be placed as per requirement.
- 5.5. Material to be suitably packed to prevent damages during transit.
- 5.6. The expiry period of milk premix and other items should not be less than one year. In case where product is being supplied, does not conform to the packing standard for e.g. logo, MRP, Packing size etc.) JMF reserves the right to reject the goods.
- 5.7. Certificate of Analysis (COA) must be provided with Tender and shall be with each consignment /delivery.
- 5.8. Rates must be quoted F.O.R. Medha Dairy Plant, Beside Birsa Munda Central Jail, Hotwar, Ranchi-835217, Jharkhand. After issue of P.O/ARC Contract of approval JMF at its sole discretion can delete or add any destination/unit to the approved party. Quantity anticipated (which may vary substantially on either side) is indicated in the NIT (Notice for Inviting Tender).
- 5.9. The premix for Milk Fortification supplied by the successful Bidder shall be of the best quality and shall comply with the specification, stipulations and conditions specified in the Bid documents.

### 5.10. **Agreement**

- 5.10.1. The accepted tender (AT) holder should supply the items as per specifications.
- 5.10.2. The AT holder must supply the Premix for Milk Fortification and other items of stores as per the standards of quality mentioned & respective pharmacopoeia.

## 6. **Acceptable limit of Price Variation in respect of Vitamin Premix:**

Price variation on Vitamin Premix up to maximum ceiling of 15% on plus (+) side and minus (-) side; over the quoted price will be allowed.

## 7. Payment Terms:

- 7.1. All Payments will be made within 30 days from the date of performance of contract i.e. against delivery of goods at the locations provided in the purchase orders.
- 7.2. The payment shall be made using NEFT/RTGS payment mechanism alone.

JMF reserves the right to accept or reject any or all the offers without assigning any reason thereof. Managing Director, JMF shall be Arbitrator in case of any disputes and his decision will be final and binding on both the parties. For all legal matters & dispute Ranchi court shall be our Jurisdiction. Any money found recoverable shall be recovered under the public Demand Recovery Act without prejudice to any other mode of recovery. The order stands cancelled after the expiration of delivery period, and if the extension is not granted with or without liquidated damages.



# TENDER INVITATION

## 8. Delivery Terms and Conditions:

- 8.1. Purchase orders along with the delivery destinations will be placed on the successful Bidder.
- 8.2. The supplies should have at least 80 % of the shelf life available at the time of supply or else the goods will be rejected. Only those bidders shall quote who can manufacture and supply the product with the required shelf life. The product of labeled shelf life lesser than required shelf life will not be accepted.
- 8.3. The supplier shall guarantee that the products as packed for shipment (a) comply with all provisions of specifications and related documents (b) meet the recognized standards for safety, efficacy and quality; (c) are fit for the purpose made and; (d) are free from defects in workmanship and in materials.
- 8.4. Delivery Period: The delay in delivery period should be informed to the Undersigned authority.
- 8.5. It shall be the responsibility of the supplier for any shortage/ damage/ breakages at the time of receipt at the designated places.

## 9. Cancellation of Agreement

- 9.1. The supplier, if breaches any condition or clause of the agreement the Federation is entitled to cancel the agreement and also entitled to demand and recover the loss incurred to it due to such cancellation/termination of the agreement.
- 9.2. If the Government scheme is closed or partly revised or modified, due to accidental decision of State/Central Government or any amendment and the proceedings of purchase is stopped or revised or modified by the Federation then the agreement will automatically come to an end or partly continues for which supplier is not entitled to demand/receive any type of loss amount or cannot initiate any legal proceedings.

## Instructions for Bidders

The bidders are instructed to read the complete bid document carefully. The following points may be noted so that mistakes/lapses/shortcomings during Bid submission may be avoided.

It is advisable for you to authorize only those persons for JMF tender who are employed in your company on salary basis.

Quote only for the products for which your Product Permission meets the Bid specifications. Do not quote if it differs with regard to any parameter.





# TENDER INVITATION

Tender ref. no.: JMF-PP-Vitamin Premix-MF/02/19-20/019

## 10. STANDARD SPECIFICATIONS:

The following are the specifications for the product:

Product: Water Soluble Vitamin A & D Premix for Milk Fortification

Ingredients: Vitamin A- Retinyl acetate, Retinyl palmitate and Reinylyl propionate; Vitamin D Cholecalciferol, Ergocalciferol and demineralized water

S No	Parameters	MOA	Specification
1.	Appearance	IH*	Clear oily liquid
2.	Colour	IH	Yellow to pale orange yellow
3.	Odour	IH	Typically faint
4.	Vitamin A	IP	Min- 67.5 MIU/kg (Target at 405µg RE with 50% overages)
5.	Vitamin D	IP	Min= 15.00 MIU/kg (Target at 7.5µg, addition at maximum values)
6.	Total aerobic viable count	ISO/AOAC	<1000 cfu/g
7.	Yeast	ISO/ AOAC	<10 cfu/g
8.	Mould	ISO/ AOAC	<100 cfu/g
9.	Salmonella Spp.	ISO/AOAC	Negative in 25g
10.	Enterobacteria	ISO / AOAC	Negative in 1g
11.	Storage		Store in dark, dry and cool place. Do not expose to sunlight after opening seal, entire content should be used
12.	Shelf Life		12 months from date of manufacture
13.	Additional Requirements		Certificate of Analysis to be provided with consignment mentioning all details of manufacturer, Batch No. date of Mfg. & declaration of non toxic material & confirms to ref. standard/IS/FSSAI as applicable
14.	Supply		Sealed bottles packed in corrugated box

\*IH – In house, IP – Indian Pharmacopoeia

**Packing Size:** 200g, 500g, 1Kg

**Rate of Addition:** 1000g per of premix per 50000 ltrs of Milk





# TENDER INVITATION

Tender ref. no.: JMF-PP-Vitamin Premix-MF/02/19-20/019

**ANNEX- II**

## **PRICE/FINANCIAL BID FORMAT**

(To be submitted in separate envelope)

### **Vitamin Premix for milk fortification.**

**Price Bid:** The price should be quoted for 1 kg of premix for Milk fortification.

Price (Ex-Factory) Rs. Per Kg	Other Charges (P&F, Freight, Trans*, Insurance & Others) Rs. Per Kg	Taxes (if any) Rs. (@ ___%)	Total F.O.R.** Price Rs. Per Kg	Total Quantity (Kg)	Total F.O.R.** Price (for 100 Kg) Rs.
				700	

**Time for Delivery – \_\_\_\_\_** (Please mention the time in number of days required to deliver the supply in the location starting from date of order)

**Trans\* - Price for transportation**

**F.O.R.\*\*-** The price must be on F.O.R. basis delivered at site inclusive of GST and all other charges.

**Delivery Location:** Medha Dairy Plant, Beside Birsa Munda Central Jail, Hotwar, Ranchi – 835217.

During the Contract period, a separate Purchase Orders for each requirement (as per the requirement from JMF) shall be issued to the successful bidder.

The last day for **submission of bid by post/courier/hand** is on or before 5:00 pm on **Sep 25, 2019.**

**Seal & Signature of the Bidder**